

# Oscoda County Library Board

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## UNOFFICIAL MINUTES

July 10, 2013

A REGULAR MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON THURSDAY, JULY 10, 2013 AT 4:45 P.M. AT THE OSCODA COUNTY LIBRARY.

Call to Order: 4:50 p.m.

Members Present: Crane, Call, Stenzel, and Shumaker

Member Absent: Olsen

Others Present: Amy Knepp, Mark Grantner, and Thomas Williams

The meeting was called to order by Vice Chair Crane.

### Minutes

The minutes of the June 12 and July 1, 2013 meetings stand approved as presented.

### Budget Report

Penal fines received in June: \$3,294.00. Director Knepp reported penal fine revenue is about where it was last year.

Call/Shumaker

Approve payment of bills in the amount of \$10,147.76.  
4 Ayes : 0 Nays. **Motion carried.**

### Transmittals

The board reviewed transmittals. All are up-to-date.

### Old Business

#### Review of HVAC Bids

Four bids for a new furnace and air conditioning system were received and one of the four was withdrawn.

1. Easlick Heating (Atlanta) – \$5,572.40 (Armstrong brand). Bid good for 45 days.
2. DJ Mechanical (Lewiston) - \$4,063.28 (Philco brand). Bid good for 30 days,
3. Gilchrist Mechanical (Atlanta) - \$8,045.00 (1<sup>st</sup> quote w/R410A – Lennox brand); \$6,950.00 (2<sup>nd</sup> quote w/R22 – Lennox brand). Bids good for 30 days.

The board reviewed the bids and requested Director Knepp to find out warranty information as well as references for Easlick Heating & DJ Mechanical. Gilchrist has already done work for the Library.

This item is tabled until the special meeting later this month.

**Presentation by Lewis**

The board reviewed another possible layout of space for the Library.

**Special Meeting Date to Discuss Budget and Building**

Two possible dates were suggested for the special meeting to discuss the budget and the building plan: July 24, 2013 at 5 p.m. or July 31, 2013 at 5 p.m. Director Knepp will let the board know date.

**New Business**

**Oscoda County Fair**

The Library will have two booths at the Fairgrounds with bookfair books – July 17, 18, & 19. Director Knepp is looking for help on those days.

**Director's Comments**

None

**Correspondence**

None

**Board Member Comments**

Board member Shumaker presented a list of items the board should think about before the special meeting including how much we have to spend and carpet (now or later).

**Northland Board Advisory Comments**

None

**Public Comment**

None

**Commissioner Liaison Comment**

None

Seeing no further business, Vice Chair Crane adjourned the meeting. A special meeting will be held either July 24 or July 31, 2013 at 5 p.m. The next regular meeting will be held August 14, 2013 at 4:45 p.m.

Respectfully submitted,  
Deb Shumaker - Secretary