

Oscoda County Library Board

430 W. Eighth Street
Mio, Michigan 48647
Phone: 989-826-3613
Fax: 989-826-5461

UNOFFICIAL MINUTES

April 10, 2017

A REGULAR MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON
MONDAY, APRIL 10, 2017 AT 5:00 P.M. AT THE FAIRVIEW BRANCH
OF THE OSCODA COUNTY LIBRARY.

Call to Order: 5:00 p.m. by President Stenzel.

Members Present: Stenzel, Emig, and Shumaker

Members Absent: Call and Ward

Others Present: Amy Knepp

The Pledge of Allegiance was recited.

Minutes

The minutes from the March 13, 2017 meeting stand approved as presented.

Old Business

Director's Retirement

Tony from MERS will attend the May board meeting. This item is tabled until May.

Board By-Laws

The board reviewed the by-laws. It was decided they should be reviewed every other year.

Emig/Shumaker

Motion to accept the by-laws as presented and that they should be reviewed every other year.

3 Ayes : 0 Nays. **Motion carried.**

Roof and Parking Lot (Mio)

Director Knepp received an email from Paul Olsen that the board has a \$500.00 deductible if a claim were to be filed to replace the loose and lost shingles.

Board member Emig suggested contacting Tim Whiting at the county's Building Department to see if he could assist Director Knepp in writing a bid for replacing the roof. The board has discussed obtaining bids for both shingle and metal roofs.

The parking lot has two pressure cracks – one running north and south and the other east and west. The current lot was put down in 2001 or 2002. Director Knepp will check with Dennis Morse to see if he knows of companies who can repair/replace the lot. Do we need a permit? Director Knepp will check with Tim Whiting at the Building Department.

Biblioboard

The board discussed the usage by the community. There may be grant money available to pay the cost of Biblioboard. If subscribed to, the board would like to see a usage report at the end of the 11th month prior to renewing. Secretary Shumaker asked what would happen if local authors plagiarized. Would the Library be liable? The staff will market. Director Knepp will see if she can get another trial so the board can review.

Signage for Fairview

The board reviewed signage for the Fairview branch. Cost for the sign over the outside door is \$250.00 and \$500.00 for the two signs that will be placed on the plaza sign seen from the road (east & west).

Emig/Shumaker Motion to purchase three signs for the Fairview branch at a total cost of \$750.00 with 50% down and the balance due after installation.

Roll call vote:

Emig – Aye
Shumaker – Aye
Stenzel – Aye

3 Ayes : 0 Nays. **Motion carried.**

New Business

None

Budget Report

Review of Budget

The budget was reviewed.

Director Knepp is planning for the auditor to arrive next week or the week after.

If the roof and/or parking lot are repaired, the budget will have to be amended.

The board should expect to receive a master voucher from the county April 11, 2017.

Review of Transmittals

The board reviewed transmittals. They are up-to-date.

Approval of Bills

Emig/Shumaker Motion to approve transmittals and the payment of bills in the amount of \$7,126.73.

Roll call vote:

Emig – Aye
Shumaker – Aye
Stenzel – Aye

3 Ayes : 0 Nays. **Motion carried.**

Director’s Comments

None

Correspondence

None

Board Member Comments

None

Northland Board Advisory Comments

None

Commissioner Liaison Comment

None

Public Comment

None

Meeting adjourned 5:45 p.m.

The next regular meeting will be held Monday, May 8, 2017 at 5:00 p.m. at the Main Library.

Respectfully submitted,
Deb Shumaker – Secretary

2017 meeting dates:

• January 9, 2017 – Mio	• July 10, 2017 - Fairview
• February 13, 2017 – Mio	• August 14, 2017 - Mio
• March 13, 2017 – Mio	• September 11, 2017 -Mio
• April 10, 2017 – Fairview	• October 9, 2017 - Fairview
• May 8, 2017 - Mio	• November 13, 2017 - Mio
• June 12, 2017 - Mio	• December 11, 2017 - Mio

Items for next month’s agenda:

- Investments
- Director’s Retirement
- Service Master
- Progress on Quilt Block
- Signage for Path North of the Library – Mio & the Fairview Branch
- Book Return - Fairview
- 2017 Audit
- Lighting Replacement - Mio