

Oscoda County Library Board

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UNOFFICIAL MINUTES

June 12, 2017

A REGULAR MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON
MONDAY, JUNE 12, 2017 AT 5:00 P.M.
AT THE MAIN BRANCH OF THE OSCODA COUNTY LIBRARY.

Call to Order: 5:02 p.m. by President Stenzel.

Members Present: Stenzel, Emig, Call, Ward, and Shumaker

Members Absent: None

Others Present: Amy Knepp and Wayne Nutt

The Pledge of Allegiance was recited.

Old Business

Minutes

The minutes from the May 8, 2017 meeting stand approved as presented.

Director's Retirement

Tony Radjenovich has not responded to Secretary Shumaker's email with questions from the May meeting.

Director Knepp is waiting for an opinion from the board's attorney on leaving MERS.

Vice President Emig will call MERS this week to speak with someone above Mr. Radjenovich and ask for a replacement.

Director Knepp has been in contact with Courtney at MERS in setting up her account.

Waiting for questions to be answered, further action is tabled until the July meeting.

Roof – Main Library

Discussion ensued with regards to the information Director Knepp received from Ron Cieslak. He proposed to provide the following services on an hourly reimbursable basis with a maximum not-to-exceed \$ 4,000.00. This would include: the roof plan, roof details (primarily for a metal roof), and specifications. Not all board members feel they are well-versed in knowing what the specs should include.

Vice President Emig will contact the Oscoda County Building Department to see what is needed for the specs.

Biblioboard

Tabled until the July meeting. Director Knepp will work to get temporary access for board members.

Contract Cataloger

No one has been sent to the MCLS cataloging workshops. Director Knepp recommends waiting until Val returns from maternity leave as the rest of the staff will absorb her responsibilities while she is off.

Quilt Block

The block is back and looks better. The board would like to see book titles on the spines. President Stenzel has a machine which can cut letters out of vinyl. Director Knepp recommends that the block be mounted on posts and placed in the southeast corner. She will take care of get it mounted.

New Business

4th of July Closing, Adding July 3rd

After discussion, it was decided that the Library will remain open on July 3rd. The board will review how to handle future paid holidays when an employee is not scheduled to work the holiday but may volunteer for an activity such as the 4th of July.

The staff plans to dress up as characters. A canopy and backdrop will be set up. Photos will be taken with those coming by and then will be printed.

Online Banking – View Only for Director

Director Knepp presented information on her need to have view only rights to see transactions in online banking.

Ward/Emig

Motion to allow Director Knepp and Treasurer Call access to online banking in view-only mode.

5 Ayes : 0 Nays. **Motion carried.**

Budget Report

Review of Budget

The budget was reviewed.

Review of Transmittals

The board reviewed transmittals. They are up-to-date.

Approval of Bills

Emig/Call Motion to approve transmittals and the payment of bills in the amount of \$12,402.53.

Roll call vote:

- Call – Aye
- Emig - Aye
- Shumaker – Aye
- Stenzel – Aye
- Ward – Aye

5 Ayes : 0 Nays. **Motion carried.**

Director Knepp reported she needed a pin number to submit information to the IRS. She now has this pin.

Director’s Comments

None

Correspondence

A copy of the Blue Care Network 2016 Annual Report “Value and Vision” was received.

Board Member Comments

None

Northland Board Advisory Comments

The Northland board will meet in July.

Commissioner Liaison Comment

The board welcomed Wayne Nutt as its new commissioner liaison.

Public Comment

None

Meeting adjourned 6:05 p.m.

The next regular meeting will be held Monday, July 10, 2017 at 5:00 p.m. at the **Fairview Branch.**

Respectfully submitted,
Deb Shumaker – Secretary

2017 meeting dates:

• January 9, 2017 – Mio	• July 10, 2017 - Fairview
• February 13, 2017 – Mio	• August 14, 2017 - Mio
• March 13, 2017 – Mio	• September 11, 2017 -Mio
• April 10, 2017 – Fairview	• October 9, 2017 - Fairview
• May 8, 2017 – Mio	• November 13, 2017 - Mio
• June 12, 2017 – Mio	• December 11, 2017 - Mio

Items for next month's agenda:

- MERS
- Investments
- Service Master
- Book Return - Fairview
- Lighting Replacement – Mio
- Roof and Parking Lot – Mio
- Biblioboard
- Contract Cataloger
- How to handle future paid holidays when the employee is not scheduled to work on the holiday