

# Oscoda County Library Board

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## UNOFFICIAL MINUTES

March 9, 2020

### A REGULAR MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON MONDAY, MARCH 9, 2020 AT 5:00 P.M. AT THE MAIN BRANCH OF THE OSCODA COUNTY LIBRARY

Call to Order: 5:10 p.m. by President Stenzel.

Members Present: Stenzel, Emig, King, Nutt, and Shumaker

Members Absent: None

Others Present: Tom McCauley and Amy Knepp

#### Minutes

The minutes from the February 10, 2020 meeting and the February 16, 2020 special meeting stand approved as presented.

#### Old Business

##### Staffing

The two new employees are doing great. Director Knepp is satisfied with their progress.

##### District Library Formation

Director Knepp met with the two local superintendents (Fairview's John Sattler & Mio's Paul Ciske). The superintendents received letters from the board's attorney at Thrun prior to the meetings. Questions were generated from the meetings and were mailed to the attorney. It was the feeling that partnerships bring opportunities.

Several points to note:

- A small area of the Mio district borders on Alcona & Ogemaw Counties (S.E. corner in Mentor Township).
- A small portion of the Fairview district is in Alcona County.
- Both schools encompass parts of Greenwood and Mentor Townships.
- Does Lewiston provide service to Greenwood Township? Commissioner McCauley said yes.
- Superintendent Ciske (Mio) is open to further discussion.
- Superintendent Sattler (Fairview) is leaving the district for a new position but will talk about this with Anne Tompkins (school board president).
- Director Knepp will speak with the Alcona County Library director to let her know we are looking at becoming a district library. If this comes to fruition, then it could impact the Alcona County Library if they would pursue becoming a district library themselves.

## **New Business**

### **April Meeting Change**

Director Knepp reminded the board that she will be at the Rural Library Conference at the time of our next regularly scheduled meeting on April 13, 2020.

Shumaker/King Motion to cancel April 13, 2020 meeting and have the Bill Paying Committee meet to sign checks.

The motion was rescinded when Secretary Shumaker reviewed the meeting calendar and found that the meeting was actually scheduled for April 6, not April 13, 2020 (probably due to the Rural Library Conference).

### **Nor'easter**

The Library has been asked to run the Kid's Corner at this year's festival. As Beth will be off on June 11, Director Knepp would like to close the Library and set up the Story Walk that day.

Emig/King Motion to close the Main Library (Mio) on Thursday, June 11, 2020. The Fairview Branch is already closed.

5 Ayes : 0 Nays. **Motion carried.**

### **Rural Library Conference**

Director Knepp recommends that all staff attend this year (April 14, 2020). The board has approved this in past years. The Northland Continuing Education fund will provide \$500.00 towards the cost. For all staff to attend, the cost will be \$875.00 which would leave the board's contribution of \$375.00. Director Knepp would like to see the total registration fee added to this month's bills. The board must pay the total cost up front and then be reimbursed by Northland after the conference.

Emig/Nutt Motion to close the Library on April 14, 2020 so that the entire staff can attend the Rural Library Conference and to pay the cost of the conference up front (with the March 2020 bills) with reimbursement of \$500.00 from Northland to follow after the conference.

Roll call vote:

Emig – Aye

King – Aye

Nutt – Aye

Shumaker – Aye

Stenzel – Aye

5 Ayes : 0 Nays. **Motion carried.**

### **Millage Language**

Director Knepp provided the millage language for the upcoming election. This will be for two years. She will take this language to the next commissioner's meeting this month. She has provided the commissioners with a copy the Strategic Plan.

Emig/Nutt Motion to approve the millage language for the upcoming election.

Roll call vote:

Emig – Aye  
King – Aye  
Nutt – Aye  
Shumaker – Aye  
Stenzel – Aye

5 Ayes : 0 Nays. **Motion carried.**

## **Budget Report**

### **Review of Budget**

The budget was reviewed.

### **Review of Transmittals**

The transmittals were reviewed.

### **Approval of Bills**

Emig/King Motion to approve the payment of bills in the amount of \$9,652.93.

Roll call vote:

Emig – Aye  
King – Aye  
Nutt – Aye  
Shumaker – Aye  
Stenzel – Aye

5 Ayes : 0 Nays. **Motion carried.**

## **Director's Comments**

None

## **Correspondence**

The Presque Isle Library in Rogers City will be hosting a Smithsonian exhibit March 21-May 2, 2020. Many events will be occurring during the exhibit.

The Michigan Township Participating Plan is looking for volunteers to serve on their board.

## **Board Member Comments**

Treasurer King discussed the Library exploring becoming a district library with Mio's superintendent.

Vice President Emig showed a display of the model of Comins.

## **Northland Board Advisory Comments**

None

**Commissioner Liaison Comment**

Commissioner McCauley provided an update on the new courthouse. Their next board meeting will be held in the new building.

**Public Comment**

None

Meeting adjourned at 5:55 p.m.

The next regular meeting will be held Monday, April 6, 2020 at 5:00 p.m. at the Main Branch of the Oscoda County Library.

Respectfully submitted,  
Deb Shumaker – Secretary

**2020 Meeting Dates – All meetings are held on a Monday except for the December meeting.**

• <del>January 13, 2020 – Mio</del>	• July 13, 2020 - <b>Fairview</b>
• <del>February 10, 2020 – Mio</del>	• August 10, 2020 - Mio
• <del>March 9, 2020 – Mio</del>	• September 14, 2020 - Mio
• April 6, 2020 - <b>Fairview</b>	• October 12, 2020 - <b>Fairview</b>
• May 11, 2020 - Mio	• November 9, 2020 – Mio
• June 8, 2020 - Mio	• December 11, 2020 ( <b>Friday</b> ) – Mio

**Items for next month’s agenda:**

- Fire Safety
- Policies
- By-Laws – phone/virtual attendance
- Meeting Room Policy & Application
- Investments
- Parking Lot – Mio
- Handyman Services
- Municipal & Real Estate Attorneys