

Oscoda County Library Board

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UNOFFICIAL MINUTES

May 21, 2020

A REGULAR MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON
THURSDAY, MAY 21, 2020 AT 5:00 P.M.
THE MEETING WAS HELD VIRTUALLY VIA WEBEX.

Call to Order: 5:11 p.m. by President Stenzel.

Members Present: Stenzel, Emig, King, and Shumaker

Members Absent: Nutt

Others Present: Amy Knepp

Minutes

The minutes from the March 9, 2020 meeting and the March 16 and 26, 2020 special meetings stand approved as presented.

Old Business

COVID-19 Update

As per the governor's press conference today, some businesses will reopen soon. Every business must file a business response plan with the Department of Labor by June 1, 2020 or no later than two weeks after opening.

Director Knepp said all Personal Protective Equipment (PPE) supplies have arrived except thermometer. She will be placing more PPE orders in the future.

Libraries can use CARES Act funds to purchase PPE. \$3,000.00 per applicant is available.

When the Library opens for curbside service, not all employees may be needed at the onset. Director Knepp will make decisions once clearance is given for opening.

Rides & MeLCat have not resumed.

The CDC website is providing recommendations as to how long returned materials should be quarantined.

Treasurer King asked about UV light sanitation. Director Knepp reported there are mixed reviews on the process.

The Meeting Room will be used for quarantining returned materials.

There is one employee who is unable to wear a mask as per doctor's orders.

Secretary Shumaker asked about the forms for recording temperature and symptom information. There are many hoops to jump through.

Director Knepp asked the Board to think about how vacations and leave time should be handled.

Vice President Emig left the meeting.

New Business

Policy 5.005 - Library Reopening Post Pandemic Policy

The policy was reviewed.

King/Shumaker

Motion to accept Policy 5.005 – Library Reopening Post Pandemic Policy as presented.

Roll call vote:

King – Aye

Shumaker – Aye

Stenzel – Aye

3 Ayes : 0 Nays. **Motion carried.**

State Aid Update

The first State Aid payment has been made. There is a possibility that the second payment may not be paid due to the cost incurred at the state level for COVID-19.

2020-2021 Budget Discussion

There may be a decrease in State Aid for 2021.

Director Knepp received word from the Library of Michigan that will probably be a decrease in penal fines with no one being out and about due to COVID-19. Property taxes may be down as people may not be able to pay them.

As a side note, it may be difficult to hold summer programming as it may have to be held virtually and not all residents have access to reliable Internet.

Concern about the upcoming millage vote was expressed. What does the Library provide? Help with literacy, Internet for those who don't have it at home, and OverDrive.

COVID-19 Business & Response Plan

Director Knepp presented the COVID-19 Business Preparedness & Response Plan as required by the governor for reopening. It is based on District Health Department #2's template.

King/Shumaker Motion to accept the COVID-19 Business & Response Plan as presented.

Roll call vote:

King – Aye

Shumaker – Aye

Stenzel – Aye

3 Ayes : 0 Nays. **Motion carried.**

What exposure risk is the Library? Director Knepp said, most likely, medium.

Director’s Comments

None

Correspondence

None

Board Member Comments

None

Northland Board Advisory Comments

None

Commissioner Liaison Comment

None

Public Comment

None

Meeting adjourned at 6:24 p.m.

The next regular meeting will be held Monday, June 8, 2020 at 5:00 p.m. Location to be determined by governor’s orders.

Respectfully submitted,
Deb Shumaker – Secretary

2020 Meeting Dates – All meetings are held on a Monday except for the December meeting.

• January 13, 2020 – Mio	• June 8, 2020 - Mio
• February 10, 2020 – Mio	• July 13, 2020 - Fairview
• February 16, 2020 – Fairview (Special Meeting)	• August 10, 2020 - Mio
• March 9, 2020 – Mio	• September 14, 2020 - Mio
• March 16, 2020 – Mio (Special Meeting)	• October 12, 2020 - Fairview
• March 26, 2020 – WebEx (Special Meeting)	• November 9, 2020 – Mio
• May 21, 2020 – WebEx	• December 11, 2020 (Friday) – Mio

Items for next month’s agenda:

- Fire Safety
- Policies
- By-Laws – phone/virtual attendance
- Meeting Room Policy & Application
- Investments
- Parking Lot – Mio
- Handyman Services
- Municipal & Real Estate Attorneys