

Oscoda County Library Board

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OFFICIAL MINUTES
Approved September 12, 2012

A REGULAR MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON
WEDNESDAY, AUGUST 8, 2012 AT 4:45 P.M. AT THE OSCODA COUNTY LIBRARY.

Call to Order: 4:51 p.m.

Members Present: Olsen, Crane, Stenzel, and Shumaker

Members Absent: Call

Others Present: Amy Knepp and Tom Trimmer

Minutes

The minutes of the July 11, 2012 meeting stand approved as presented.

Budget Report

Crane/Stenzel Approve payment of bills in the amount of \$5,415.99.
4 Ayes : 0 Nays. **Motion carried.**

Board member Shumaker asked about MCLS reimbursement. Director Knepp will send a copy of the invoice and check to NLC for reimbursement of 3 days of delivery.

Transmittals

The board reviewed transmittals. All are up-to-date.

Old Business

Millage

The Library millage passed by 66 votes – 1237-yes; 1171-no (4 of 7 precincts voting in favor of the millage). Money from townships should be sent to the county starting Dec. 1, 2012.

Director Knepp and board member Shumaker will work on a thank you for the local papers.

With the passage of the millage, the board began discussion of the 2013 budget and implementation of year 1 of the spending plan.

1) The board discussed restoration of hours starting Jan. 1, 2013.

Crane/Shumaker Move to restore hours on Saturdays and one evening per week with the following possible configuration:

- Saturday hours: 11-2 (3 hours)

- Evening hours 1 night per week: suggested Wednesday 11-7 with the possibility of a 2nd day with evening hours (future).
- Other days: Monday, Tuesday, Thursday, Friday: 9-6
4 Ayes : 0 Nays. **Motion carried.**

- 2) After review of the 1st year of the 4-year spending plan, it was decided to move Library Consultation from year 2 to year 1 to correspond with changing the ceiling and lighting for energy efficiency. Director Knepp will contact Ron Cielsak in April.
- 3) Board members were asked to bring ideas to next month's meeting with regards to outside signage. Director Knepp would like to see some type of signage on the building as well as our street sign.
- 4) Chairman Olsen and Director Knepp will do a walk-through for building maintenance before next month's meeting.
- 5) The board discussed the hiring of a new clerk starting Jan. 1, 2013. As per the agreement with Experience Works along with positive evaluations by Director Knepp, it was suggested that the position be filled by Lewis Gemmel.

Stenzel/Crane

Move to hire Lewis Gemmel to fill the new clerk position (24 hours) starting Jan. 1, 2013; weekly hours to be determined.
4 Ayes : 0 Nays. **Motion carried.**

- 6) Chairman Olsen suggested that we may want to send employees to training such as customer service.

New Business

Library of Michigan Certification

Kimberly Landenberg has received her certification through the Library of Michigan.

Director's Comments

Director Knepp reported that she and the Library staff received flowers and best wishes on millage day from one of our young patrons (Nora).

The air conditioning went out on July 31 and was repaired. One of the furnaces needs to be replaced based on inspection of the air conditioning. Board member Stenzel wondered if we would be eligible for a "homeowners" plan. Director Knepp will check into this.

A member of the public suggested the Library host a Meet the Candidate forum quarterly.

It was also suggested the Library host a Meet the Candidate forum for the November election.

Correspondence

None

Board Member Comments

There is a balance of approximately \$86.00 in the supporters' group fund.

Chairman Olsen thanked everyone for the work done on the millage campaign. She sees that we have the chance to provide new services to our county.

Vice Chair Crane asked that the Library furnish the refreshments for future Meet the Candidates rather than an outside group (this time-The Tea Party).

Northland Library Cooperative Comments

None

Public Comment

None

Commissioner Liaison Comment

Commissioner Trimmer congratulated the board on the passage of the Library millage.

Seeing no further business, Chairman Olsen adjourned the meeting. The next regular meeting will be held September 12, 2012 at 4:45 p.m.

Respectfully submitted,
Deb Shumaker - Secretary